



COUNCIL MINUTES
Regular Meeting of Council
Monday, October 27, 2025
Fox Creek Administration Office - Council Chambers / Teams

PRESENT:

Mayor
Councillors

Sheila Gilmour
Kris George
Kerri Hudson
Chace Lamb
Kevin Thesen

Chief Administrative Officer
Director of Community Services
Director of Corporate Services
Director of Operations
Director of Parks and Recreation
Economic Development & Communications Coordinator
Recording Secretary

Kristen Milne
Wendy Chaychuk
Lori Conkin
Jaden Marshall
Brandon Pauling
Braeden Lutz
Denise Baranowski

ABSENT WITH NOTICE:

Deputy Mayor
Councillor

Eric Doran
Kim Norman

1. CALL TO ORDER

Mayor Sheila Gilmour called the Regular Meeting of Council for October 27, 2025 to order at 6:58 p.m.

2. ADOPTION OF AGENDA

Moved by: Councillor Lamb

275-25 That the agenda for the Regular Meeting of Council held on October 27, 2025 be approved, as presented.

CARRIED UNANIMOUSLY

3. MINUTES

3.1 Minutes from the Regular Meeting of Council held September 22, 2025

Moved by: Councillor Hudson

276-25 That the minutes from the Regular Meeting of Council held on September 22, 2025 be approved, as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

NIL

5. STAFF REPORTS

- 5.1 Community Services
- 5.2 Recreation
- 5.3 Operations
- 5.4 Chief Administrative Officer

Moved by: Councillor Thesen

277-25 That Council accepts the Staff Reports as information.

CARRIED UNANIMOUSLY

6. FINANCIAL REPORTS

- 6.1 Statement of Operating Revenues and Expenditures (Unaudited) for the Period Ending August 31, 2025
- 6.2 Statement of Capital Acquired and Applied (Unaudited) for the Period Ending August 31, 2025
- 6.3 Payables Ending October 25, 2025 – Cheque Register 054927 - 055149
- 6.4 Council Remuneration for the Period Ending August 31, 2025

Moved by: Councillor George

278-25 That Council accepts the Financial Reports, as presented.

CARRIED UNANIMOUSLY

7. BUSINESS

7.1 Request for Decision – Mandatory Council Training 90-Day Extension

Moved by: Councillor Hudson

279-25 That Council motions to extend the mandatory training requirements for Council by 90 days.

CARRIED UNANIMOUSLY

7.2 Request for Decision – Request to Rename 5A Street

Moved by: Councillor Hudson

280-25 Council directs administration to bring forward a Recognition Policy to a Committee of the Whole meeting.

CARRIED UNANIMOUSLY

8. BYLAWS AND POLICIES

NIL

9. COUNCIL BUSINESS REPORTS

NIL

10. CORRESPONDENCE

10.1 Regional Employer Supports – Labour Market Information Bulletin September 2025

10.2 Heart River Housing Approved Meeting Minutes June 26, 2025

10.3 Fox Creek School Thank You RE Scholarships Awards Night

10.4 Letter from the Honourable Matt Jones RE EMS Staffing in McLennan

10.5 President of Canadian Union of Postal Workers Email RE Postal Service Cuts

10.6 Heart River Housing Email RE Working Applicants Points

10.7 Healthy Aging Alberta Annual Report 2024/2025 – Funder for CRC Transportation and

Moved by: Councillor Hudson

281-25 That Council accepts the Correspondence, as information.

CARRIED UNANIMOUSLY

Mayor Gilmour called a brief recess at 7:38 p.m.

Director of Community Services left the meeting at 7:38 p.m.

Director of Corporate Services left the meeting at 7:38 p.m.

Director of Parks and Recreation left the meeting at 7:38 p.m.

Economic Development & Communications Coordinator left the meeting at 7:38 p.m.

Mayor Gilmour called the meeting back to order at 7:47 p.m.

11. CLOSED SESSION

Moved by: Councillor Lamb

282-25 That Council moves to go into "Closed Session" at 7:47 p.m. pursuant to Section 197 of the Municipal Government Act, 2000 M-26 and amendments thereto, and Division 2 of the Access to Information Act and amendments thereto.

CARRIED UNANIMOUSLY

Additional Attendant's

Reason for Attendance

Chief Administrative Officer

Legislative Advice and Information

Director of Operations

Presentation & Information

Recording Secretary

Administrative Duties

11.2 Disclosure harmful to business interests of a third party (AITA; Section 19) – Commercial

Director of Operations left the meeting at 8:11 p.m.

11.1 Disclosure harmful to business interests of a third party (AITA; Section 19) – Land

Moved by: Councillor Thesen

283-25 That, in compliance with Section 197(5) of the Municipal Government Act, Council moves to come out of "Closed Session" at 8:30 p.m.

CARRIED UNANIMOUSLY

12. MOTIONS ARISING FROM CLOSED SESSION

12.1 Disclosure harmful to business interests of a third party (AITA; Section 19) - Land

Moved by: Councillor Hudson

284-25 That Council directs administration to pay 50% of the submitted invoice.

CARRIED UNANIMOUSLY

12.2 Disclosure harmful to business interests of a third party (A/TA; Section 19) – Commercial

Moved by: Councillor George

285-25 That Council directs administration to prepare and issue a Request for Proposal (RFP) for the provision of garbage and recycling collection services within the Town of Fox Creek, including options for automated garbage pickup.

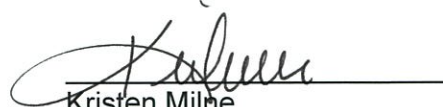
CARRIED UNANIMOUSLY

13. ADJOURNMENT

Mayor Gilmour adjourned the Regular Meeting of Council held on October 27, 2025 at 8:36 p.m.



Sheila Gilmour
Mayor



Kristen Milne
Chief Administrative Officer

November 24, 2025

Date Approved